

**OMDA EXCHANGE – WAGES PROTECTION SYSTEM (WPS)  
CLIENT COMPANY DETAIL FORM**

1. Company Name :

(Full Company Name as mentioned in Trade License)

2. Company Code :

3. P.O Box No. :

3. Trade License Number :

4. Expiry Date :

4. VAT – Tax Registration Number :

(Attach VAT Registration Certificate)

5. Business Activities :

6. Company Address :

7. Fax number :

8. Email ID :

9. Contact Person :

10. Phone Number :

Phone No.

Mob No.

**REQUIRED DOCUMENTS:**

1. TRADE LICENSE
2. ESTABLISHMENT CARD
3. LATEST EMPLOYEE LIST FROM MOL
4. EID AND PP VISA COPIES OF OWNERS, PARTNERS AND MANAGERS
5. ID COPIES OF EMPLOYEES
6. WPS AGREEMENT SIGNED BY BOTH PARTIES